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## RAJIV GANDHI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE and Affiliated to Pondicherry University)
(Accredited with 'A' Grade by NAAC)
(Sponsored by Sri Balaji Educational and Charitable Public Trust)

Pondy - Cuddalore Main Road, Kirumampakkam, Puducherry - 607 403.

## Dr. Vijayakrishna Rapaka

B.Tech. (Mech.), M.Tech. (Energy), Ph.D. (Ocean Engineering, IIT Madras), M.I.S.T.E., F.I.I.P.E., M.C.S.I., M.I.S.E.S., M.A.S.E.E.

PRINCIPAL

RGCET/CIR/2018-19/55

24.10.2018

## **CIRCULAR**

Dr. A.Maria Jayaprakash, Professor/Mechanical, will be the Incharge Principal as the undersigned will be on a official visit to the Gandhigram Rural Institute - Deemed University, Dindigul on **26**<sup>th</sup> **October 2018 (Friday)**. During the absence of the undersigned and Dr. K. Ayyappan, Vice Principal.

AYAKRISHNA RAPAKA

Dr. E.VIJAYAKRISHNA RAPAKA B.Tech. (Mech.), M.Tech. (Energy). Ph.D. (IIT Madras), M.I.S.T.E., F.I.I.P.E. M.C.S.I M.C.I.I.

PRINCIPAL
Rajiv Gandhi College of Engineering & Technology
Pondy Cuddalore Main Road,
Kirumampakkam, Puducherry - 607 402.

## Copy to:

- 1. The Administrator
- 2. The Vice Principal
- 3. The PRO
- 4. The Accounts Officer
- 5. All the HODs
- 6. The Exam Wing
- 7. The Librarian
- 8. The DPE
- 9. The Scholarship / Records Section
- 10. The Placement officer
- 11. The Website Incharge- to upload in the College Website
- 12. The Attendance In charge
- 13. The Supervisors
- 14. The Electrical Maintenance Incharge
- 15. The Receptionist
- 16. The Security Officer
- 17. The File