

Rajiv Gandhi College of Engineering and Technology



(Approved by AICTE & Affiliated to Pondicherry University)

(Sponsored by Sri Balaji Educational and Charitable Public Trust)

Pondy-Cuddalore Main Road, Kirumampakkam, Puducherry – 607403.

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RG CET/VACATION/2017-18/ODD/01

30.10.2017

CIRCULAR

Sub: VACATION 2017–18 ODD SEMESTER (FACULTY MEMBERS)

The Vacation slot options (**any 2 slots**) may kindly be collected from the respective faculty members who are eligible (**MORE THAN ONE YEAR EXPERIENCE IN RG CET**) as on 31.10.2017.

The option form from faculty members availing First slot to be submitted to the undersigned on or before 31.10.2017 (AN).

Slot	Vacation	
	Fro	To
I	02.11.2017	08.11.2017
II	09.11.2017	15.11.2017
III	16.11.2017	22.11.2017
IV	23.11.2017	29.11.2017
V	30.11.2017	06.12.2017
VI	07.12.2017	13.12.2017

All the staffs who are having Exam duty and any other emergency work arising at a later date during the vacation period should report to the college on the concerned days without fail.

Note: Faculty members are requested to avail the carry forward vacation leave of 2016-17 Even semester.

Copy to:

1. The Administrator
2. The Vice Principal
3. The PRO
4. The Accountant
5. All the HODs
6. The Exam Wing
7. The Librarian
8. The DPE
9. The Placement officer
10. The Scholarship / Records Section
11. The Website Incharge- to upload in the College Website
12. The File


PRINCIPAL
Dr. E.VIJAYAKRISHNA RAPA KA
PRINCIPAL
Rajiv Gandhi College of Engineering & Technology
Pondy - Cuddalore Main Road,
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